

OZARK SPECIAL ROAD DISTRICT (OSRD)
REGULAR MEETING MINUTES
March 9, 2021

The meeting was called to order by Michael Bloom, President at 3:31 p.m.

Commissioners: Michael Bloom, Pres. (Present) Chris Somers (Present) Barbara Hover (Present)

OSRD Associates: Jody Stutesmun (OSRD) Jake McCully (Compere Robinette CPAs)

Chris Somers made a motion to make one amendment to the agenda moving Mike Stalzer and Century Pines discussion from guest business to the first item on the agenda with everything else remaining the same. Michael Bloom made second. Approved.

Mike Stalzer discussed the Century Pines project with the commissioners. Michael Bloom made a motion to get Great River Engineering's (GRE) final report on the impact of the project before moving forward with any decisions. Chris Somers made second. Approved.

Chris Somers made a motion to approve the February 23, 2021 minutes. Michael Bloom made second. Approved.

Michael Bloom made a motion to approve the February 2021 financial report as presented. Chris Somers made second. Approved.

Guests: Darrell Mrotek (Darrell Mrotek Construction), Jason Sivils (GRE), Pat Platter (Neale & Newman), Jeremy Parsons (City of Ozark), Mike Stalzer (Century Pines), Amy Acker

Guest Business

- a. City of Ozark Development Updates (Jeremy Parsons): Jeremy indicated the City of Ozark has three upcoming projects going out to bid and two will impact the Ozark Special Road District and are highly traveled areas. These projects will be for pedestrian improvements and will include the areas of CC & Fremont, Highway 14 and Fremont, and on South Street in Ozark. Jeremy also discussed a new development, Pheasant Run, near the subdivisions of Grandhaven and Shanaclair Place. The commissioners, Mr. Sivils with GRE, and Mr. Parsons discussed the water flow and detention issues in that area.
 - a. The commissioners, Mr. Sivils, and Mr. Parsons also discussed painting road lines on the Mill Creek Bridge. Michael Bloom made a motion to enter into an IGA with City of Ozark for the safety of the citizens of Ozark regarding new striping on the Mill Creek Bridge based on GRE's recommendation of a yield sign and one way road striping. The city of Ozark will provide the sign and OSRD will provide the paint and perform the striping. Chris Somers made second. Approved.
- b. Amy Acker: Discussed the planting of native landscaping/grasses near the Riverside Bridge to prevent trespassing and property damage. Jeremy Parsons will let OSRD know what is intended and designed for that area and will provide an update to the commissioners.

Old Business

- a. Final reimbursement from SEMA/FEMA: All paperwork has been submitted to SEMA/FEMA for reimbursement. OSRD is still waiting for this reimbursement.
- b. Discuss Jody's Bids on Potential Projects for Scotsdale Rd./Tanglewood/Buck Run: The commissioners, Jody Stutesmun, and Darrell Mrotek discussed potential projects and the recent heaving and road damage caused throughout the area because of the sub-zero and sub-freezing temperatures experienced in February. Michael Bloom made a motion for the Ozark Special Road District crew to identify as many areas as possible that experiencing this road heaving and crumbling and develop a heat map outlining the most problematic areas and put those improvement projects out for bid. Chris Somers made second. Approved.
- c. Approval of amended 2020 budget and 2021 budget: The commissioners would like to move this discussion to the April meeting after Barbara has had time to review.
- d. Eagle Springs subdivision: No new discussions.
- e. New OSRD Commissioner – Barbara Hover was appointed to the Ozark Special Road District at the February meeting.
- f. Review posting of agenda and updates on Facebook: The commissioners had previously discussed Compere Robinette CPAs maintaining an email list to send out the agenda each month. However, after more discussion, Compere Robinette CPAs thinks it would be more efficient and cost-effective to the district to utilize the OSRD Facebook page to post the monthly meeting agenda. Jake McCully discussed this during the meeting and that another benefit to this process would be that more people would have access to the agenda. Someone not on the mailing list might see an item on the agenda and wish to attend the meeting. Compere Robinette is also recommending that an OSRD commissioner or employee upload this agenda after approval as a control to all involved that the agenda has been seen and approved. As Compere Robinette CPAs prepares the agenda as directed by the Ozark Special District, the commissioners requested this be delivered one week before the meeting giving them time to review and post in accordance with Sunshine Law provisions.

New Business

- a. Approve purchase of backhoe forks: Michael Bloom made a motion to approve the purchase of backhoe forks. Chris Somers made second. Approved.
- b. Marshall Lane (Jeff Spicer): As discussed at the last meeting, Pat Platter sent Mr. Spicer a letter outlining the OSRD road standards and referred him to GRE.
- c. Sanitary Sewer Project (N. Blue Stem Rd.) – Jeremy Parsons: Michael Bloom made a motion to allow the City of Ozark to use concrete as fill material on the N. Blue Stem Rd. cut needed for the upcoming Sanitary Sewer Project. Chris Somers made second. Approved.
- d. Riverbluff Road Culvert Extensions: Jason Sivils indicated that GRE sent this bid out to 300 contractors. The top three bids were R&J Warren, Build Tech, and Darrell Mrotek Construction Inc. GRE recommends using Darrell Mrotek Construction Inc. as the apparent low bidder. Michael Bloom made a motion to accept Darrell Mrotek Construction's bid for the project—Riverbluff Road Culvert Extension. GRE will prepare the paperwork, finalize the project plans, and set a reasonable timeline. Barbara Hover made second. Approved.
- e. Review Pine Crest Subdivision/BMW Accident: Pat Platter talked to the gentleman involved in this accident with the OSRD and relayed his information to OSRD's insurance company.
- f. Review bill.com/electronic bill pay: OSRD commissioners are not interested in using Bill.com/electronic bill pay as of this time.

- g. 17th Street Project: Michael Bloom made a motion to pursue the dissolutions of the 17th Street agreement with the developer, David Counts. Pat Platter will work with the City of Ozark and its legal counsel in determining any ramifications of this dissolution. Chris Somers made second. Approved.
- h. Investigate/Establish Long-Term Maintenance Plan for the Riverside Bridge: GRE recommends that OSRD use a spray-on product from Carter Waters to seal and protect the bridge. The commissioners and GRE will continue to discuss and develop this plan in the future.
- i. Tree at 2653 McCracken Road: Chris Somers discussed receiving four recent complaints about a tree located at this address that is leaning towards McCracken Road. Residents in this area would like OSRD to proactively address this situation to prevent future damage. Michael Bloom made a motion that GRE will obtain a bid on a right-of-way survey at this address to determine where OSRD's easement is off this stretch of McCracken Road on both sides. OSRD wants to make sure this tree is not on private property before proceeding with any work. Chris Somers made second. Approved.
- j. Record Destruction: Chris Somers indicated that after review of certain documents from 2004-2010 with counsel for the district, Pat Platter, OSRD has decided to move forward with the shredding of these documents. A document outlining which documents were included in this will be kept in the permanent records for OSRD.
- k. Hiring and Pay of 3rd OSRD employee: This will be handled in a closed session meeting.
- l. Review of employee drug screening procedures: Chris Somers made a motion to establish a relationship with Tox Review for drug screening in certain situations at OSRD and bring it back before the board discussing cost and procedures. Michael Bloom made second. Approved.
 - a. Barbara Hover made a motion for OSRD to perform a drug screening for an employee in the case of an on-the-job motor vehicle accident or on the job injury accident. Michael Bloom made second. Approved.
- m. Diesel Fuel Tank: Michael Bloom made a motion to cancel any fuel agreement with Empire Energy to fill the fuel tank at the OSRD road barn. Chris Somers made second. Approved. Darrell Mrotek provided historical context for the use of the diesel tank at the road barn. There was a time during bad weather that caused a widespread power outage for a few days. OSRD was unable to fuel up at gas stations because of this and decided to use the diesel tank on-site.

Correspondence

- a. No additional correspondence to review.

Project Updates

- a. Riverside Bridge: No additional discussion on this matter.
- b. The Mill & the Mill (McCracken) Bridge: No additional discussion on this matter

Ongoing Road Work, Employee Updates, Other Discussions

- a. Equipment maintenance update: No additional discussion on this matter.
- b. Employee Update: No additional discussion on this matter.

Closed session held.

Adjourn

5:28 p.m Motion to Recess Open Meeting and Reconvene in Closed Session to consider confidential matters and employee matters as defined by Section 610.021(1) RSMo by Michael Bloom. Chris Somers made second. Approved.

5:47 p.m. Open Meeting Reconvened

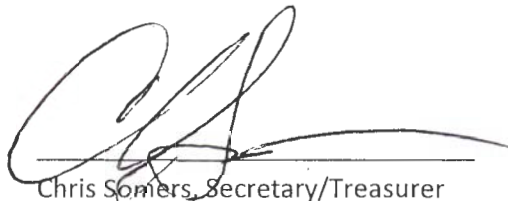
Motion to adjourn made by Michael Bloom at 5:47 p.m. Chris Somers made second. Approved.

Meeting adjourned

A handwritten signature in black ink, appearing to be 'MB', written over a horizontal line.

Michael Bloom, President

Minutes 03/09/2021

A handwritten signature in black ink, appearing to be 'CS', written over a horizontal line.

Chris Somers, Secretary/Treasurer