

OZARK SPECIAL ROAD DISTRICT
REGULAR MEETING MINUTES
April 9, 2019

The meeting was called to order by President Scott Bilyeu at 8:10 a.m.

Present were:

Scott Bilyeu, OSRD Commissioner, Pres. John Elkins, OSRD Commissioner Ed Addington, OSRD Commissioner
Michael Bloom, OSRD Commissioner Darrell Mrotek, Mrotek Construction Mitch Elkins, OSRD Employee
Sharon Whitehill, Compere Robinette CPAs

Guests: See sign in sheet

Approvals

March 13, 2018 minutes. Ed Addington made motion to approve. Second by John Elkins. Approved unanimously.

March Financial Statement was presented for review, Compere Robinette CPAs. Ed Addington made motion to accept as presented. Second by John Elkins. Accepted as presented unanimously.

Commissioner change 8:15 a.m.

Election results from April 2, 2019 resulted in a change of commissioners. John Elkins exited the meeting. Michael Bloom, newly elected commissioner, entered the meeting.

Guest Business

1. Greg Whitlock (Engineer), Creek Side Village. Checking in to see any further information on road upgrade. Total of 29 acres. N 17th St/W Lakeland Dr/N14th St/W Valley Dr. North of Valley Drive Road by the Elks Lodge. Discussion regarding road upgrade on East and West width and overlay. North 17th around corner to Valley Dr. Approximately 1400ft. Estimated cost \$57,000.
Ed Addington made a motion to participate in cost share of 50/50 agreement with the developers of Creek Side Village. Developers cost not exceed \$30,000.00. North 17th around corner to Valley Rd. Second by Scott Bilyeu. Motion passed. 2-1
2. Larry Jenson, River Pointe Phase 2. Located by Waterford and the River subdivisions. Commissioners reviewed plans for 3-way stop intersection upgrade at Blue Stem and Melton.
Ed Addington made a motion to approve intersection plans as requested on the 3-way stop intersection at Blue Stem and Melton. Second by Scott Bilyeu. Motion passed. 2-1
3. Steve Childers, City of Ozark Administrator, gave an overview of the purpose of monthly meeting between the City of Ozark, Christian County Planning & Zoning and the Ozark Special Road District. Also gave overview of the goals of plan with OTO for all cities in the area regarding traffic studies.

Correspondence

Old Business

1. 2014-2018 completed audit delivered to the commissioners. They will review and discuss at May monthly meeting.
2. Technology for OSRD including website with email addresses, setting up business Facebook page purchasing a laptop and having wifi installed for internet access. Commissioners discussed if there a need for laptop and internet.

Michael Bloom volunteered to set up OSRD Facebook page. John Elkins had set up email for Gmail account for the road district. John sent CRC the log in and password to keep on file. Michael Bloom volunteered to monitor Gmail account. Sharon was asked to email log in info to Michael. No action taken.

3. Employee Handbook Update: Commissioners asked Sharon to get updated copy from Lynette and send to the commissioners.
4. Monthly Meetings
 - a. Regular 2nd Tuesday meeting 8:15 am @ County P&Z offices
 - b. Work/Planning Session –OSRD, City, P&Z and County (Assign) Commissioners discussed date and time of the meeting. Scheduled for the last Friday at 10 a.m. John Elkins had been attending this meeting and was also the FEMA contact for the project. Michael Bloom volunteered. No action taken.
5. Community Service Workers. Information from John Elkins via 4/4/19 email was given to the board on the CASP agreement. No action taken.

New Business

1. D&A Occupational Safety inspection 3-8-19 reviewed by commissioners. Commissioners asked Mitch to review the inspection report and report back to the commissioners.

Project Updates

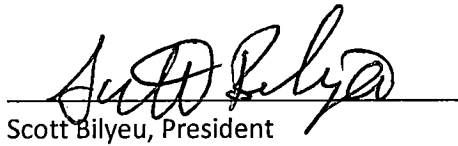
1. Riverside Bridge:
 - a. Steve Childers Informed the commissioners that the Ozark City attorney will take the condemnation through the process regarding the last Riverside Bridge property settlement.
 - b. Hawkins Road will be the alternate route when the road is closed to install box culvert where construction vehicles will be crossing. Discussion followed. Michael Bloom made a motion to do a traffic study on Hawkins. Bloom amended motion to instead do an in-house traffic count. Bloom has a traffic counter that can be used for the count. Discussion. Bloom mentioned he has a traffic counter that could be used. Second by Ed Addington. Approved unanimously
2. Historic Riverside Bridge project: Completed
3. Bass Pro - The Mill: No discussion
4. River Pointe Phase 2: (See guest section)
5. Farmers Branch: No discussion
6. Oak & 17th wedge and overlay (Nov Project): No discussion
7. Riverbluff-Weaver Cemetery to bridge (2019 County Cost Share Project). Miranda Beadles, Christian County Planning & Zoning reported cost share checks will be released soon. OSRD was approved.
8. Country Crest cost report was presented to the commissioners. Project completed

Road Employee Updates

- a. Equipment maintenance: Discussion on mowing equipment ready for season
- b. Cracked Sealer: No discussion
- c. Tree trimming: No discussion
- d. Safety Training: John Elkins has taken care of this in the past. Michael Bloom volunteered. No action taken.
- e. Staffing planning review:
 - i. Indeed – Interviews and hiring. Commissioners met with 3 applicants. John Elkins contacted one regarding the position. Elkins spoke with him about offering health insurance. Via 4/4/19/email Elkins recommended contact be made with the applicant.
 - ii. Employee Health Insurance: Elkins had been looking at options for offering employee health insurance. Discussion. Ed Addington will contact Treavor Crowley at Crowley Insurance as a follow-up.

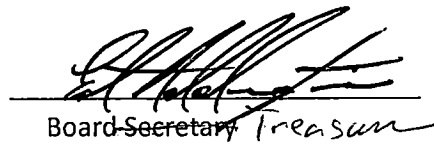
No Closed Session.

Meeting adjourned at 9:47am

A handwritten signature in black ink, appearing to read "Scott Bilyeu", written over a horizontal line.

Scott Bilyeu, President

Minutes 04/09/2019

A handwritten signature in black ink, appearing to read "E. H. [unclear]", written over a horizontal line.

Board Secretary Treason

OZARK SPECIAL ROAD DISTRICT

Attendance

April 9, 2019

8:15 A.M.

NAME	ADDRESS	PHONE#
Mitchell Elkins		
Tommy Parsons	203 E Bridge City of Ozark	581-2407
Debbie Luckey	1000 Prairie Ridge Rd Ozark	880-7094
Nir Nave	4366 S Quail Creek Ave	703-8877165
Greg Whitlock	9648 E North View Rd	379-0640
Steve Childers	205 N. 1st St Ozark	581-2407
Miranda Beades	1106 W JACKSON	581-4394
Karen Trimble	2007 E Eagle Rock	840-6275
John McCart	207 E BRICK ST	849-5989
Larry Jansen	12759 W Hwy 174 Billings	849-0043