

OZARK SPECIAL ROAD DISTRICT

REGULAR MINUTES

06/12/2018

The meeting was called to order by President Scott Bilyeu at 8:00 am.

Present were:

Scott Bilyeu, OSRD Commissioner John Elkins, OSRD Commissioner

Darrell Mrotek, Mrotek Construction

Sharon Whitehill Gray, Compere Robinette CPAs

Guests: See Guest List

Guest Business

Derek Lee, Convoy of Hope:

Presented overview of Convoy of Hope and possible expansion on 50 acres at 65 and Garton. Discussed Extension and widening of road by Duck Stadium.

Spencer Jones and Darrell Mrotek will review and estimate costs.

Jeremy Pense, 3007 N 24th St

Discussion in regard to tree that is to be removed at Ozark Heights and Longview. Requested it not be removed.

Discussion at to if it is a visibility issue. Spencer Jones, Great River Engineering will review for site distance and report back to the board

Approvals

Motion by John Elkins, seconded by Scott Bilyeu to approve the May 2, 2018 Monthly Meeting Minutes as distributed. Minutes approved as presented.

No action taken on April Financial Statement. Commissioners will review April 2018 Financial Statements at the July 10, 2018 meeting when Kevin Yount, Compere Robinette CPAs will be in attendance.

Correspondence

There was no correspondence to review

Old Business

- a. Wendy Broome property. Spencer Jones reported to the board his findings after reviewing the issue. The home was built below road level. Estimate to install triple box is \$250,000. Spencer recommended review of the new FEMA Flood Model Study. Spencer will review the FEMA study. No further action at this time.
- b. Country Crest bridge. Spencer Jones, Great River Engineering presented his findings including several options to replace and upgrade. After discussion it was decided that Spencer will look at alternate route through Nottingham. He will bring cost and specs to the commissioners for an 18' road.
- c. Technology for OSRD including website with email addresses, purchasing a laptop and having wifi installed for internet access. John will be checking on setting up a FaceBook business page: no new information

New Business

- a. OSRD election of Treasurer. Commissioners will elect officers at the July 10, 2018 meeting.

- b. John Elkins made a motion to secure the services of HR Advantage to produce an Employee Handbook for OSRD with a \$500 deposit. Second by Scott Bilyeu. Motion approved.
- c. Discussion to prepare offer letter when hiring new employees

Project updates:

- a. Riverside Bridge: Spencer Jones, Great River Engineering, presented update and overview. Project is moving forward as planned. John Elkins has shared via email minutes from the last update meeting.
- b. Discussion on 17 St tower/Joe Warren: Jeremy Parsons and Darrell Mroteck are collaborating on this project.
- c. Riverdale Road 2018 Cost Share Project is completed
- d. Nottingham & Longfellow are completed.
- e. 24th Street Upgrade is completed.

Road Employee Updates

- a. Equipment maintenance: Reviewed. No action
- b. Striping update: No new info
- c. Cracked Sealer: On hold at this time
- d. Tree trimming: On hold at this time
- e. Safety Training: (John Elkins)
- f. Staffing planning review: One application reviewed

John Elkins made a motion to Recess Open Meeting and Reconvene in Closed Session to consider confidential matters and employee matters as defined by Section 610.021 (1) RSMo and that the meeting, record and vote be closed and the Board reconvene in Open Meeting at the end of the Closed Session. Scott Bilyeu seconded. Motion passed by roll call.

Closed session began at 9:30 a.m.

Open Meeting reconvened at 9:55 a.m.

Meeting adjourned at 10:05am



Scott Bilyeu, President

Minutes 06/12/2018



John Elkins, Secretary

OZARK SPECIAL ROAD DISTRICT

Attendance

6-12 2018

8:00 A.M.

NAME	ADDRESS	PHONE#
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Termy Parsons	205 N. 1st	581-2407
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Anna Evans	1471 W. South	581-6139
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DEREK LEE	1200 E WOODHURST ST	886-9100
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Ralph Phillips	375 Red Cedar Rd	582-4300
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Jeremy Pinse	2007 N 24th St	766-8033
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John W. McE	205 N. 1st	581-2407
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SPENCER JONES	2826 S. INGRAM MIN SPFLD	886-7171
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Kress/hood	330 Patterson Spring Rd	817-832-6556
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Conway of
Hoke