

OZARK SPECIAL ROAD DISTRICT
REGULAR MINUTES
09/11/2018

The meeting was called to order by President Scott Bilyeu at 8:01 am.

Present were:

Scott Bilyeu, OSRD Commissioner	John Elkins, OSRD Commissioner
Ed Addington, OSRD Commissioner	Darrell Mrotek, Mrotek Construction
Kevin Yount, Compere Robinette CPAs	Sharon Whitehill, Compere Robinette CPAs
Guests: See Guest List	

Guest Business

See guest list.

- a. Ozark Heights: Removal of Oak Tree. Discussion for and against removing tree. Commissioners requested Spencer Jones, Great River Engineering to verify his report and they will review at October meeting.
- b. Convoy of Hope update. Kregg Hood. Derrick Lee gave an update. Spencer Jones, Great River Engineering presented update of traffic study. Steve Childers spoke about future anticipated traffic. Convoy of Hope update. Derrick Lee gave an update. Spencer Jones, Great River Engineering presented update of traffic study. Steve Childers spoke about future anticipated traffic. Specifics of project discussed. Spencer Jones to write letter specifying improvements approved by commissioners and send to Convoy of Hope. He will also check with Empire Electric on improvements at radius. John Elkins made a motion to draw up agreement between OSRD and Convoy of Hope specifying project scope and estimated cost of project. Second by Ed Addington. Motion passed. Spencer Jones will draw up agreement.
- c. Century Pines. Rich Stalzer. McCracken & 10th. Review of project, request for entrance and discussion. Scott Bilyeu made a motion to approve entrance to new addition. Second by John Elkins. Motion passed.
- d. Woodcrest Subdivision. Dave Counts & Rich Stalzer. 24 acres by Finley Cottages. Zoned R2 and R1. Estimated start on subdivision November 2018, completing by June 2019. This would be a 2019 project. Review of improvements. 50/50 cost share to widen road from 20' to 24'. Rough estimate of \$94,000. Ed Addington made a motion to approve cost share for developer's agreement based on actual cost and time of project. Second by John Elkins. Motion passed.
- e. River Pointe Phase 2. Larry Jansen. Discussion on connection to Blue Stem Rd from E Melton Road. 73 lots. Close to Waterford. Cost share discussed. Spencer Jones will review and make recommendation to commissioners. Blue Stem is 20' and in good condition.
- f. Susan Crank. Country Crest small bridge. Requesting information on solution to deteriorating bridge. Spencer Jones will contact propane and trash companies on weight of trucks.

Approvals

August 14, 2018 minutes. John Elkins made motion to approve. Second by Ed Addington. Approved

August 29, 2018 Levy Hearing minutes. John Elkins made motion to approve. Second by Ed Addington. Approved

August and July Financial Statements. Kevin Yount, Compere Robinette CPAs gave overview. Ed Addington made motion to approve. Second by John Elkins. Approved

Correspondence

no action

Old Business

- a. Employee Handbook: No update
- b. Technology for OSRD including website with email addresses, purchasing a laptop and having wifi installed for internet access. John will be checking on setting up a FaceBook business page: no new information

New Business

- a. See guest business
- b. Pro's/Con's of a meeting management system was discussed. Discussion on setting meeting standards and the need for a OSRD administrator. Elkins will schedule a meeting with Jeramy Pense, city of Ozark, Ralph Phillips, Christian County Commission and Miranda Beadles, Christian County Planning and Zoning for suggestions and procedures. Discussion on having a regular monthly meeting and an additional work session monthly.
- c. Pro's/Con's of an alternate meeting venue (ie. CC resource bldg) Elkins will work with Miranda at Christian County Planning and Zoning to set meetings there.
- d. Right of Way – Auvil. Ed Addington made motion to approve. Second by John Elkins. Approved
- e. Commissioners discussed having Kevin Yount, Compere Robinette CPAs present in person an executive summary twice a year instead of monthly. Monthly Financial Statement will continue to be included in board packet. Commissioners were in agreement. Yount would also present yearly budget for review and approval.

Project updates:

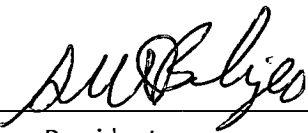
- a. Riverside Bridge: Spencer Jones, Great River Engineering, presented update and overview. Project is moving forward as planned. River Bluff- Identify road upgrade need. Riverside- Letter sent property owners for land acquisition.
- b. Whitlock-Elk Valley Subdivision is completed
- c. Plan in place for project at 17 St tower/Joe Warren: Jeremy Parsons and Darrell Mroteck are collaborating on this project.
- d. Oak & 17th needs wedge and overlay-November cost share project

Road Employee Updates

- a. Equipment maintenance: Reviewed
- b. Striping update: On hold at this time
- c. Cracked Sealer: Fall project – have 3 pallets
- d. Tree trimming: No update
- e. Safety Training: (John Elkins) Scheduled
- f. Staffing planning review:
 - i. Bill Snook is off work at this time from on the job injury. No information on his returning to work.
 - ii. John Elkins will be contacting a former employee to see if he is interested in returning to work for OSRD.
 - iii. Mitch Elkins is sole employee at this time.

Open Meeting and Reconvene in Closed Session to consider confidential matters and employee matters as defined by Section 610.021 (1) RSMo and that the meeting, record and vote be closed and the Board reconvene in Open Meeting at the end of the Closed Session.

Meeting adjourned at 10:15am

A handwritten signature in cursive script, appearing to read "S Bilyeu", written over a horizontal line.

Scott Bilyeu, President
Minutes 09/11/2018

A handwritten signature in cursive script, appearing to read "John Elkins", written over a horizontal line.

John Elkins, Secretary

OZARK SPECIAL ROAD DISTRICT

Attendance

September 11, 2018 8:00 A.M.

NAME	ADDRESS	PHONE#
Steve Childers	605 W LAUSSAUNE CRANK	581-2407
Jim Edwards	709 E McCracken OZARK	581-7278
Rich Stalzer	1454 W LARK SPRING	210-4436
Andrea Sitzes	715 W mt Vernon Nixa	417-724-5659
DEREK LEE	1200 E WOODHURST	886-9100
Kregg Hood	330 S. P. HURON ST	417-851-4572
Dwight Lindsay	2308 Lakeside Ct	417-839-3784
Jim Cisterman	2910 E 25 TH ST.	417-581-1950
Alex Pense	3007 N 24 TH ST	417-678-6432
Jeramy Pense	3007 N 24 TH ST	417-766-8033
SUSAN CRANK	1691 E. COUNTRY CREST RD.	417-581-7832
Roger Bowler	2612 N. 25 TH ST. OZARK	206-914-0964
Larry Jansen	12759 W Hwy 174, Billings	417-849-0043
DAVID Counts	402 S 150 TH RD Bolivar	417-207-0963