

OZARK SPECIAL ROAD DISTRICT (OSRD)
REGULAR MEETING MINUTES
October 10, 2019

The meeting was called to order by Scott Bilyeu, President at 8:15 a.m.

Commissioners: Scott Bilyeu, Pres. (Present) Michael Bloom, (Not Present) Ed Addington, (Present)

OSRD Associates: Sharon Whitehill, Compere Robinette CPAs

No changes or additions to agenda

Ed Addington made a motion to approve the September 10, 2019 minutes as written. Scott Bilyeu made second.

Approved

Ed Addington made a motion to approve the September 2019 financial report as presented. Scott Bilyeu made second.

Approved

Guests: See sign in sheet

Miranda Beadles, Christian County P&Z. Discussion on clarifying who is responsible to maintain McCracken Road. Ed Addington made a motion that OSRD will maintain the section of McCracken Road from Berry Lane to JJ. Christian County will continue to maintain McCracken Rd from end of OSRD maintenance to county line. Miranda will draw up agreement with details. Scott is authorized to sign. Scott Bilyeu made second. Approved.

Correspondence: None to review

Old Business

- a. Fair Haven 4 way stop: Scott was contacted by HOA. They don't want the 4 way stop sign. Meeting 10/10/19 where they will vote and send letter.
 - i. *Ed Addington made a motion to remove the signs if 70% of the HOA votes are against having a 4 way stop. Scott Bilyeu made second. Approved*
- b. River Bluff Dr project funds: Scott will contact Hansen about cleaning up tree debris.
- c. Signage update: McCracken
- d. FaceBook page and OSRD gmail update
- e. Employee Handbook
 - i. *Ed Addington made a motion to approve OSRD Employee Handbook as presented in the final draft. Scott Bilyeu made second. Approved*
- f. Record retention policy (Pat Platter, Attorney)
 - i. *Ed Addington made a motion to the record retention policy draft as presented. Scott Bilyeu made second. Approved*
 - ii. CRC to present project details and cost to identify & organize records according to policy set

New Business

Election of Secretary: Scott Bilyeu nominated Ed Addington for Secretary. No other nominations were presented. Nominations closed. Ed Addington approved for Secretary of the Board. Ed will serve as Secretary/Treasurer.

Old Business: No discussion

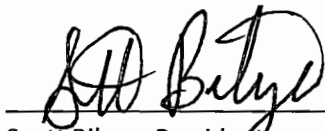
Project Updates

- a. Riverside Bridge: Bid opening will be 10/24/2019, 11am at the Christian County Commissioners office. Bid will be awarded 10/28/19. Completion should be in June 2020.
- b. Bass Pro (Great River Engineering) – No discussion
 - iii. The Mill
 - iv. Transportation District
- c. Striping on McCracken Rd – nearing completion
- d. Smallin Rd – completed

Ongoing Road Work and Employee updates

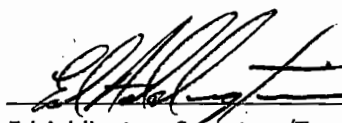
- a. Equipment maintenance update: No discussion
- b. Cracked Sealer list update: No discussion
- c. Tree Trimming update: No discussion
- d. Safety Training: No discussion
- e. Staffing review
 - i. Commissioners will schedule an employee review.
 - ii. CRC will give each employee a copy of the Employee Handbook.

Meeting adjourned at 8:40 am



Scott Bilyeu, President

Minutes 10/10/2019



Ed Addington, Secretary/Treasurer

