

OZARK SPECIAL ROAD DISTRICT (OSRD)
REGULAR MEETING MINUTES
February 14, 2023

The meeting was called to order by Barbara Hover, President at 3:30 p.m.

Commissioners: Barbara Hover - Pres. (Present) Chris Somers (Present) Jerry Countryman (Present)

OSRD Associates: Jody Stutesmun

CRC CPAs Associate (Accountant & Recordkeeper for the OSRD): Michael Eck

Chris Somers made a motion to approve the February 14th meeting agenda. Barbara Hover made second. Approved.

Chris Somers made a motion to approve the January 10, regular meeting minutes. Barbara Hover made second. Approved.

Chris Somers made a motion to approve the January 10, closed meeting minutes. Jerry Countryman made second. Approved.

Chris Somers made a motion to approve the January 2022 financial report as presented. Barbara Hover made second. Approved.

Chris Somers made a motion to approve 2023 budget. Jerry Countryman made second. Approved.

Guests: Jeremy Parsons (City of Ozark), Megan Bischof (City of Ozark), Pat Platter (Neale & Newman) and Matt Millen (Toth & Associates), Derrick Estell (Toth & Associates)

Guest Business

- a. Jeremy (City of Ozark)
 - i. Valley Ridge Estates is going to start construction soon.
 - ii. 17th street update – waiting on Toth, not city responsibility, Toth presented exhibit of culvert cost analysis, Jeremy has requested OSRD put out silt sock.
 - iii. TDD wanted to know if OSRD needed anything, waiting on Mike (GRE) & Toth
 - iv. Kudos to Jody and crew on the storm work performed.
 - v. Chris asked city how they determine and get reimbursed from contractors for planning costs. Jeremy will share that information after consulting with others on material that could be provided.

Old Business

- a. Review Safeco Accident Reimbursement on Riverside Bridge: Pat Platter says next Tuesday
- b. Marabella Cost Share: Chris Somers made motion to table until special meeting on Wednesday, February 15th. Barbara Hover made second. Approved.
- c. Natural Bridge Estates: (Wisconsin) Pat has resolution. Chris Somers makes motion to deed over right of way on Wisconsin. Jerry Countryman made second. Approved. **(Remove from agenda for March meeting)**
- d. Sunset Lake/Private Drive: Chris called Mr. Mitchell and talked to him about what the County & State told him how to get his road under OSRD control. No return call. **(Remove from agenda for March meeting)**

New Business

- a. Wisconsin Street Right of Way: (Wisconsin) Pat has resolution. Chris Somers makes motion to deed over right of way on Wisconsin. Jerry Countryman made second. Approved. **(Remove from agenda for March meeting)**
- b. Toth culvert cost analysis – Tennessee needs bridge. McCauley need box culverts (4) 5X7 and does not need to be raised.

Correspondence

- a. No correspondence to review.

Project Updates

- a. Pothole and Pavement Repair (25th & Fremont): Chris wants to leave awaiting decision to put out for bid.
- b. McCauley Bridge: Pat sent email to Garren McElroy asking about files being sent to GRE or OSRD. Garren had said on 1/26 that Mike (GRE) had file.

Ongoing Road Work, Employee Updates, Other Discussions

- a. Equipment Maintenance Update: Matt trying to get ahold of guy to measure truck beds. May have to drive to West Plains to get measured. Waiting on Deere for Delivery dates of Loader. Trying to get ditch bucket from Shea. No response. Mower estimate \$150k John Deere (Yellow), \$180k John Deere (Green). Barbara makes motion to purchase \$150k John Deere (Yellow) mower. Jerry made second. Approved. Board needs work study to talk about road issues and promises made. Chris will put it together.
- b. Employee Update: The commissioners brought up an issue with how overtime is being calculated and paid for OSRD employees. The OSRD and CRC will work together to solve this issue.
- c. Commissioner Response to Public Complaints: Ruth Morel needed route plowed – OSRD plowed and she was happy. The gentleman on Hawkins complained the plow put green grass on his yard. OSRD fixed the issue.
- d. Winston Heights sub-division – Toth provided commitments – complete.
- e. Blue-Stem – done.
- f. Creative Audio – brief discussion.
- g. Baptist Home – sent performance bond, no construction. N 30th St, collapsed culvert, got signs in, nothing done.
- h. Riverside Road: A previous OSRD commissioner put out that the OSRD overlay was done poorly. Minutes said 20'. Ted Nichols wants culvert replaced and OSRD has refused. Toth recommended to offer home owner to buy culverts and the OSRD will do the work @ 50/50 cost share. Elderly home driveway should be replaced. Jerry Countryman made a motion that if any property owner buys the culvert, OSRD will put in @ 50/50 cost share on Riverside driveways only. Must respond by March 20, 2023. Chris Somers made second. Approved.
- i. Chris makes motion to use Bill.com to pay all OSRD bills. CRC will absorb the software fee and OSRD will only be required to pay the postage fees. Jerry Countryman made second. Approved

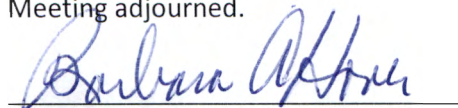
Closed Session Held.

5:00 p.m. – Motion to Recess Opening Meeting and Reconvene in Closed Session to consider confidential matters by Chris Somers. Barbara Hover made second. Approved.

6:09 p.m. – Open Meeting Reconvened.

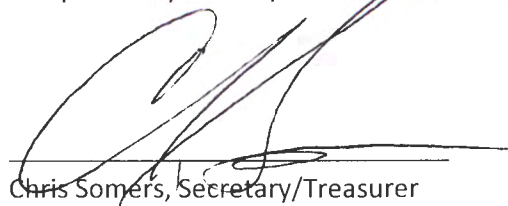
Adjourn: Motion to adjourn made by Chris Somers at 6:10 p.m. Jerry Countryman made second. Approved.

Meeting adjourned.



Barbara Hover, President

Minutes for 02/14/2023



Chris Somers, Secretary/Treasurer