



RIGHT-OF-WAY & ROAD CUT/BORE PERMIT APPLICATION

Application Fee: \$120 (Non-Refundable)

PROJECT ADDRESS: _____

City / State / ZIP: _____

Applicant/Company Name: _____ Applicant/Company Phone: _____

Applicant/Company Email: _____

Project Description:

Planned Start Date: _____ Duration of Job: _____

Insurance Certificate, Liability, & Indemnification (attach, if necessary): _____

RIGHT-OF-WAY & ROAD CUT/BORE PERMIT

Width of road surface in location of improvement: _____

Distance from centerline of road to right-of-way line: _____ Number of cuts/bores: _____

Will road surface be open-cut? (Y / N) Will roadway be bored? (Y / N)

Length of trenching: _____ Length of boring: _____

Depth of trenching: _____ Depth of boring: _____

Will work require full or partial roadway closure? (Y / N) If so, please attach traffic control plan.

Describe safety precautions to be taken to protect the traveling public and adjacent properties during work:

AFFIDAVIT

I hereby authorize and certify that I am the owner in fee of the authorized agent of the owner in fee of the property upon which the work authorized by the permit sought will be performed. I further certify that all work will be performed in accordance with all applicable laws and regulations of the United States of America, State of Missouri, and Ozark Special Road District. I hereby certify that the information submitted in accordance with this application is true and correct, under penalty of perjury and that I further agree to pay for costs, as stated in the Application Fee.

 Signature of Applicant

 Printed Name

 Date

Permit expires if work has not started within sixty (60) days of the permit's issued date. Permit is valid for one hundred twenty (120) days.

FOR OSRD USE ONLY

Permit #: _____ Missouri One Call #: _____ Parcel #: _____

 OSRD Official – Review Signature

 Issue Date

Permit Paid? (Y / N)

PERFORMANCE BOND

Bond #: _____

KNOW ALL MEN BY THESE PRESENTS that we,

Principal

Surety

Company Name: _____

Address: _____

City, State, ZIP: _____ and _____

Contact & Phone: _____

Are held and firmly bound unto the Ozark Special Road District in the strict sum of \$_____ (minimum of one thousand dollars), good and lawful money of the United States, to be paid to the Ozark Special Road District, its successors or assigns, for which payment well and truly to be made, we bind ourselves, our agents, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

Sealed with our seal and dated this _____ day of _____, 20_____.

WHEREAS, the above bounden principal has applied and will apply to the Ozark Special Road District for permission to construct facilities on or across certain roadways in Missouri and agrees to construct all said facilities and all attachments at such places as the Ozark Special Road District Commission or its designated representative shall designate and agrees not to trim or cut any trees or shrubs within or along any roadway without detailed written permission of the Commission, therefore, and will always install said facilities and fixtures to the satisfaction of the Ozark Special Road District Commission and in such a way as to not be a hazard to the traveling public or interfere with the maintenance of the roadway.

NOW, THEREFORE, the condition of this obligation is such that if the said principal, its successors, assigns, executors, administrators, employees, agents, or contractors shall at all times as long as any construction work is being performed within a roadway duly observe and perform each and every agreement, covenant, and condition, as set out above, that is to be observed and performed by said principal, then this obligation shall be void, otherwise to remain in full force and effect until after actual and written notice of termination or cancellation shall be actually delivered to the Ozark Special Road District Commission by the surety.

ATTEST:

Corporate Secretary
(Corporate Seal)

(Surety Seal)

Principal
By: _____
Official Title

Surety

*Countersigned
By: _____
Signature

*By: _____
Signature of Attorney-in-Fact

Agent or Broker _____
City _____ State _____

Print or Type Name

NOTE: Power of Attorney for persons signing for Surety Company must accompany this bond. A Corporation Acknowledgement or Individual Acknowledgement must accompany this bond for the Principal. An Acknowledgement is not necessary for the Surety.

*If Attorney-in-Fact for Surety is not a Missouri resident, a copy of their Missouri license is required, or the bond must be countersigned by an agent or broker licensed by the Director of the Missouri Division of Insurance. If the countersigner is not a Missouri resident, a copy of their Missouri license is required.

***** SEE ACKNOWLEDGEMENT PAGE *****

PRINCIPAL'S ACKNOWLEDGEMENT (page required)

1. FORM TO BE USED IF PRINCIPAL IS AN INDIVIDUAL

State of _____)
County of _____)ss.

On this _____ day of _____, 20_____, before me personally

appeared _____ to me known to be the person described in and who executed the foregoing instrument, and acknowledged that he or she executed the same as his or her free act and deed.

Notary Public

My Commission Expires

2. FORM TO BE USED IF PRINCIPAL IS A PARTNERSHIP OR UNINCORPORATED COMPANY

State of _____)
County of _____)ss.

On this _____ day of _____, 20_____, before me personally

appeared _____ to me known to be the person described in and who executed the foregoing instrument, and acknowledged that he or she executed the same as his or her free act and deed.

Notary Public

My Commission Expires

3. FORM TO BE USED IF PRINCIPAL IS A CORPORATION

State of _____)
County of _____)ss.

On this _____ day of _____, 20_____, before me personally

appeared _____ to me known to be the person described in and who executed the foregoing instrument, and acknowledged that he or she executed the same as his or her free act and deed.

Notary Public

My Commission Expires

INSTRUCTIONS

Performance Bond Form

1. Bond must be completed on OSRD's Performance Bond Form
*No other bond form style accepted
2. Complete Performance Bond Form for all permit work being conducted by the Principal and Surety listed on the form.
3. Insert Bond Number
4. Insert Principal and Surety contact information completely (phone numbers required).
5. Insert dollar amount of bond.
6. Insert date form was sealed and completed.
7. Insert Surety's embossed seal on the bond. (*seal required to process Bond*)
8. Complete all signatures. (*electronic and facsimile signatures not accepted*)
*If Attorney-in-Fact is not a Missouri resident, a copy of their Missouri license is required, or the bond must be countersigned by an agent or broker licensed by the Director of the Missouri Division of Insurance.
*If the countersigner is not a Missouri resident, a copy of their Missouri license is required.
9. Acquire a Power of Attorney form from Attorney-in-Fact.
10. Original bonds with original signatures/seals required. (*scanned/electronic copies not accepted*)

Principal's Acknowledgement

Receive notarization for the appropriate section of the form dependent on the type of principal:

- Individual
- Partnership or Unincorporated Company
- Corporation

Bond Checklist (*prior to mailing bond, certify items below*)

- Bond Form complete with original wet signatures and Surety seal
- Principal's Acknowledgement completed
- Copy of Attorney-in-Fact's or Countersigner's Missouri License
- Power of Attorney Form

Mail Performance Bond to:

Ozark Special Road District
P.O. Box 688,
Ozark Missouri, 65721

Questions:

Contact OSRD at **(417) 581-1632** or **commissioners@osrdmo.gov**