

Ozark Special Road District (OSRD)

Storm Damage Response

Ozark, Missouri

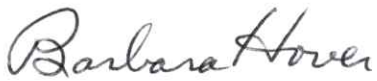
Primary Purpose:

The Ozark Special Road District will establish the following procedure on its response to a significant damaging storm.

Collectively, Commissioners of the District and the OSRD Foreman will determine if the storm damages are of the degree to proceed with this procedure.

1. Upon arrival at each of the damage areas, District employees will take photographs of the damage/debris before any clearing/removal of the damage. District employees will then follow the 2023 Storm Debris Roadway Removal policy.
2. The damage area photographs will be uploaded on the Districts computer where a file shall be created for each damage site.
3. District employees will record the following for each damage area on each day.
 - a. Time OSRD equipment & employees arrived at the damage site.
 - b. Names of OSRD employees on damage site.
 - c. OSRD equipment present at the damage site.
 - d. Form 400 will be completed for each damage site, each time at the site, and every day after till the damage site it completed.
 - e. If the damage site requires aggregate materials, material tickets will be documented for the damage site every day.
 - f. All material tickets will be retained by the District employee and filed with its accounting firm (currently CRC of Ozark, Mo.).
4. The District will locate selected location of storm debris drop-off. If none has been established, the District shall reach out to local the County, municipalities and or local businesses for a possible temporary drop-off site.

5. Commissioners of the District and the OSRD Foreman will evaluate on a day-by-day basis of employees work hours.
6. The District and its accounting firm (currently CRC of Ozark, Mo.) shall keep track of the OSRD employee labor cost, all repairs associated with the damage site and all material cost for each site, each day, and each visit.
7. Engineering services needed for any damage site will be documented by site location, date, and total time of services. Engineering billing will be identified by the damage site on the specific day.



Barbara Hover
President

11/14/2023



Jerry Countryman
Vice-President



Chris Somers
Secretary