

**Resolution to Update the Public Records Policy
of the Ozark Special Road District**

WHEREAS, the Commissioners of the Ozark Special Road District originally enacted its Public Records Policy on August 9th, 2022; and

WHEREAS, the Commissioners update its Policy on August 19th, 2023; and

WHEREAS, the Commissioners now deem it advisable to update this Policy once again to address email communications between Commissioners and are which internal memorandums received or prepared by or on behalf of the Commissioners consisting of advice, opinions, and recommendations in connection with the deliberative decision-making process, and which are not presented at public meetings (as defined in Section 610.010 (6)); and

WHEREAS, it is necessary to delete these email communications from time to time in order to avoid the payment of significant rent charged for their storage; and

WHEREAS, the Commissioners believe that the storage of emails for a maximum of one year is a reasonable balance between retaining these email communications for future reference, and the need to delete those from storage from servers and to reduce rental payments;

IT IS HEREBY RESOLVED that email communications made or received by Commissioners which serve as internal memorandums received or prepared by or on behalf of the Commissioners consisting of advice, opinion, or recommendations in connection with the deliberative decision-making process, and which are not presented at public meetings may be deleted from time to time, without further vote or directive by the Board of Commissioners;

FURTHER, this Resolution updates the section of the District's Public Records Policy titled "Retention of Records;"

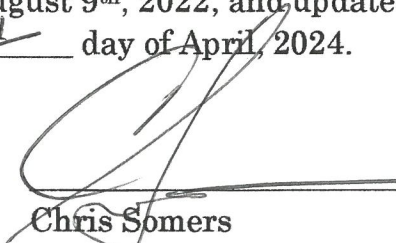
FURTHER, District officials are now directed to delete those email communications now older than one year of the date of this Resolution; and

FURTHER, this Update shall be attached to the Public Records Policy, as originally enacted on August 9th, 2022, and updated on August 19th, 2023.

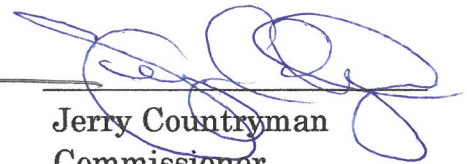
Enacted this 9th day of April, 2024.



Barbara Hover
President



Chris Somers
Secretary



Jerry Countryman
Commissioner