

OZARK SPECIAL ROAD DISTRICT (OSRD)  
REGULAR MEETING MINUTES  
FEBRUARY 10, 2026

The meeting was called to order by President Barbara Hover at 3:30 p.m.

Commissioners: President Barbara Hover, Vice President Jerry Countryman, and Secretary/Treasurer Dwight McNiel.

OSRD Employees: Jody Stutesmun, TJ Hughes, and Jennifer Belin.

CRC CPAs Associate (Accountant & Recordkeeper for the OSRD): Jake McCully.

Guests: Patrick Platter (Neale & Newman), Derrick Estell (Toth and Associates), and Andy Robinson.

**Agenda**

Jerry Countryman made a motion to approve the meeting agenda. Dwight McNiel made a second. Approved 3-0.

**Minutes**

Dwight McNiel made a motion to approve the January 13, 2026 regular and closed meeting minutes. Jerry Countryman made a second. Approved 3-0.

Dwight McNiel made a motion to approve the February 3, 2026 special meeting minutes. Jerry Countryman made a second. Approved 3-0.

Dwight McNiel made a motion to approve the February 9, 2026 special closed meeting minutes. Jerry Countryman made a second. Approved 3-0.

**Financial Review**

1. **January 2026 Financial Report.** Jake McCully presented the January 2026 financial report, summarizing notable deposits and expenses for the month, updated bank balances, net income, and comparison to last year. Jerry Countryman made a motion to approve the financial report as presented. Dwight McNiel made a second. Approved 3-0.
2. **2026 Budget Revisions.** Jerry Countryman made a motion to approve the 2026 budget revisions. Dwight McNiel made a second. Approved 3-0.

**Payroll Issue**

Commissioner Countryman directed TJ Hughes to speak with Jake McCully regarding his payroll concern. TJ reported that his W-4 had been changed without his permission, signature, or acknowledgment. Jake stated he would look into the matter and follow up with TJ by tomorrow.

**Guest Business**

None

## Old Business

1. **6<sup>th</sup> Avenue Property.** A trial is scheduled for March 6 at 9:00 a.m. Commissioners are encouraged to attend.
2. **Riverside Bridge.** Attorney Platter reported that he spoke with a Greene County Counselor, who invited him to provide a summary of the ongoing issues. Derrick Estell acknowledged that the situation in that area is complex. The legal description must include right-of-way details and maintenance responsibilities; as currently written, it would create a public right-of-way. Platter stated that it does not make sense to split the bridge. The Commissioners agreed to ask the County what they are proposing. A new Intergovernmental Agreement will be required based on the outcome.
3. **Marabella / Farmers Branch South Culvert Replacement.** It was noted that this portion of Farmers Branch has been returned to the City of Ozark. The Marabella development will impact only OSRD-maintained roads—Southernview and Bluestem. Marabella plans were recently submitted but have not yet been reviewed by Toth.
4. **LAGERS.** The public notice regarding LAGERS cost information is posted for the required 45-day period. At the March meeting, the Commission may take formal action to adopt participation in LAGERS, with an effective date of April 1. Commissioners affirmed their intent to pay the lump-sum amount for prior service.

## New Business

1. **Bylaws.** Bylaws were created to provide commissioners and the public with a clear reference outlining the District's roles, responsibilities, and operational procedures. Jerry Countryman made a motion to adopt, sign, and post the bylaws. Dwight McNiel made a second. Approved 3-0.
2. **Two-Commissioner Direction & Oversight Policy.** The purpose of this policy is to ensure that operational direction to employees reflects the collective judgment of the OSRD Commissioners. Requiring concurrence from at least two commissioners prevents unilateral or adverse actions by a single commissioner and promotes fairness, transparency, and accountability in all personnel and business-related decisions. Jerry Countryman made a motion to approve the policy. Dwight McNiel made a second. Approved 3-0.
3. **Commissioner Roles & Responsibilities.** Jerry Countryman made a motion to approve the Commissioner Roles & Responsibilities document. Dwight McNiel made a second. Approved 3-0.

## Correspondence

1. **Snow Storm.** No major complaints reported. An incident occurred on Blue Jay Way involving yard damage; repairs will be required. Jody is scheduled to meet with the homeowner on Thursday afternoon. The Commissioners expressed their appreciation to the road crew for their work during the recent winter weather event and commended them for keeping roads plowed and safe.
2. **Trees on Warren.** Jody and TJ reported that they have a plan to improve visibility in the area.

## Project and Development Updates

Derrick Estell provided the following project updates:

1. **Marabella.** Plans have been submitted and still need to be reviewed.

2. **Garton Road.** The field observation report has been completed, and Toth has issued a checklist outlining the remaining items needed to finalize the project. The road has not been accepted in its current condition.
3. **Plan Reviews.** Toth has been removed from many review processes. If a project does not touch an OSRD-maintained road, the City is no longer including the District in the review.
4. **Bright Scholars.** Stormwater is supposed to be being redirected as previously discussed. Derrick stated he would drive by after the meeting to check the current status.
5. **Fremont Road.** A contractor is requesting to cut the road. It is unclear whether this is a City project or a private project. Jody offered to contact Jeremy Parsons to obtain more information. Commissioners agreed that the contractor must bore under the roadway.

#### Ongoing Road Work and Employee Items for Update or Review

1. **Shop and Equipment Updates.** Jody reported that crews are in repair and clean-up mode following the recent snow event. Regarding the new trucks, the single-axle unit only requires installation of lights, while the tandem-axle truck is undergoing repair for a scratch. The estimated arrival for both trucks is the end of the month. Jody also noted that financing options for the new trucks may offer a better interest rate if payments are made in arrears. Additional information will be sent to him for review.

#### Closed Session

Jerry Countryman made a motion to recess the open meeting and reconvene in closed session at 4:07 p.m. to consider confidential matters. Dwight McNiel made a second. Approved 3-0.

Jerry Countryman made a motion to reconvene in open meeting. Dwight McNiel made a second. Approved 3-0. Open meeting reconvened.

#### 18th Street Resolution

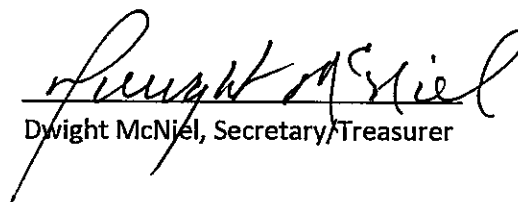
Prior to the meeting, the Commissioners signed a resolution designating 18th Street back to the City of Ozark, consistent with the approval granted on December 9, 2025.

#### Adjourn

Dwight McNiel made a motion to adjourn at 4:39 p.m. Jerry Countryman made a second. Approved 3-0. Meeting adjourned.



Barbara Hover, President  
Minutes for February 2/10/2026



Dwight McNiel, Secretary/Treasurer