

OZARK SPECIAL ROAD DISTRICT (OSRD)
REGULAR MEETING MINUTES
MARCH 10, 2026

The meeting was called to order by President Barbara Hover at 3:30 p.m.

Commissioners: President Barbara Hover, Vice President Jerry Countryman, and Secretary/Treasurer Dwight McNeil.

OSRD Employees: Wyatt Shattuck, and Jennifer Belin.

CRC CPAs Associate (Accountant & Recordkeeper for the OSRD): Michael Eck.

Guests: Patrick Platter (Neale & Newman), Derrick Estell (Toth and Associates), Steve Krause, Kathie Krause, and Kyle Estes.

Agenda

Jerry Countryman made a motion to approve the meeting agenda. Dwight McNeil made a second. Approved 3-0.

Minutes

Jerry Countryman made a motion to approve the February 10, 2026 regular and closed meeting minutes. Dwight McNeil made a second. Approved 3-0.

Financial Review

- **February 2026 Financial Report.** Michael Eck presented the February 2026 financial report, summarizing notable deposits and expenses for the month, updated bank balances, net income, and comparison to last year. Jerry Countryman made a motion to approve the financial report as presented. Dwight McNeil made a second. Approved 3-0.

Guest Business

- **Estes Fremont Access.** Kyle Estes appeared before the Board to discuss a proposed driveway access on Fremont Road. He stated the access would primarily serve event parking and deliveries.
 - Discussion:
 - The Ozarks Transportation Organization (OTO) recommended approval of a variance for the proposed access.
 - Derrick Estell noted he still needs specific driveway details from Mr. Estes or his engineer.
 - Jerry Countryman raised concerns regarding road improvements and potential turn lanes, referencing the District's Access Management Policy.
 - Derrick suggested that Mr. Estes' engineer, CJW, conduct a turn-lane warrant analysis to determine whether improvements are required.
 - The Commissioners authorized Derrick to approve or deny the driveway access based on the results of that analysis.
 - Jerry also noted that Cassidy Station customers have been parking at the nearby church and walking across Fremont Road, suggesting the possibility of a crosswalk or lowering the speed limit.
 - Derrick cautioned against OSRD pursuing either measure, citing requirements under the Manual on Uniform Traffic Control Devices (MUTCD) and the associated regulatory limitations.

Old Business

1. **6th Avenue Property.** The Sellers filed a survey with the City of Ozark for review and approval as an administrative subdivision. This filing occurred ahead of the scheduled court date and is now pending City action.
2. **Riverside Bridge.** Deferred to closed session.
3. **LAGERS – Adoption of Resolution and Elections.** Jerry Countryman made a motion for the District to formally join the Missouri Local Government Employees Retirement System (LAGERS) effective April 1, 2026, by adopting the required Resolution. The motion included selecting the following plan elections:
 - Coverage Requirement: 1,000 annual hours
 - Prior Service: 100% of prior service covered
 - Benefit Program: L-7
 - Final Average Salary: 3-year calculation
 - Member Contributions: 0% (non-contributory)
 - Retirement Eligibility: Rule of 80Dwight McNiel seconded the motion. Approved 3–0.

New Business

1. **Employee Handbook – Policy Updates.** Jennifer Belin presented proposed updates to several sections of the Employee Handbook. The revisions included:
 - Longevity Benefit: Clarified timing and method of payment for payroll processing accuracy.
 - Personal Time Off (Part-Time Employees): Converted benefit from days to hours, detailed accrual method, established a maximum accrual, and specified payout upon separation.
 - Sick Leave: Updated wording regarding required medical documentation.
 - Vacation Time (Full-Time Employees): Added clarification identifying when vacation time begins to accrue.
 - Retirement Plan: Removed the District's 3% SIMPLE IRA contribution and replaced it with participation in LAGERS, as previously approved and noted in these minutes.Dwight McNiel made a motion to adopt all changes as presented. Jerry Countryman seconded the motion. Motion approved 3–0.
2. **Work Comp Renewal.** Jerry Countryman made a motion to approve the renewal of the District's workers' compensation insurance with OneDigital. Dwight McNiel seconded the motion. Motion approved 3–0.
3. **Snow Plow Incident – Yard Repair.** Jerry Countryman made a motion to approve payment for the repair of a yard on Blue Jay Way that was damaged during a snow plow incident. Dwight McNiel made a second. Approved 3–0.

Correspondence

None

Project and Development Updates

Derrick Estell provided the following project updates:

- **Marabella:** All plans for Phase I have been submitted. Derrick Estell asked the Commissioners whether they would like Toth to perform construction inspections; the Commissioners agreed.
- Since roads were transferred back to the City, there has been a significant drop in plan reviews.
- **Greenbridge:** No updates have been received. The Commissioners discussed the possibility of new ownership and the need to notify them that all development must follow the previously approved plans.
- **Ozark Marketplace:** A complaint was received regarding a stormwater issue involving the detention pond and water flowing over the roadway at Oakhill and Rockhill. Jody contacted the City, and the City reached out to the engineer of record for corrective action.

Ongoing Road Work and Employee Items for Update or Review

1. **Equipment Update.**

- The two new lease-to-own trucks have arrived.
- **Sale of 2015 International Dump Truck.** Dwight McNiel made a motion to list the 2015 International Dump Truck for sale on GovDeals with a reserve price of \$40,000. Jerry Countryman seconded the motion. Approved 3-0.

Guest Comments

Guests Steve and Kathie Krause attended and asked several questions regarding the District's truck leases, statutory requirements, and the reason the Riverside Bridge matter is being discussed in closed session.

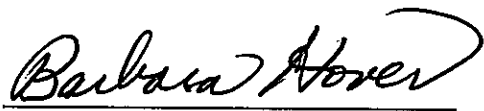
Closed Session

Jerry Countryman made a motion to recess the open meeting and reconvene in closed session at 4:26 p.m. to consider confidential matters. Dwight McNiel made a second. Approved 3-0.

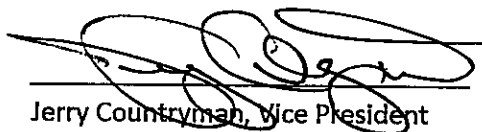
Jerry Countryman made a motion to reconvene in open meeting at 4:59 p.m. Dwight McNiel made a second. Approved 3-0. Open meeting reconvened.

Adjourn

Dwight McNiel made a motion to adjourn at 4:59 p.m. Jerry Countryman made a second. Approved 3-0. Meeting adjourned.



Barbara Hover, President
Minutes for March 3/10/2026



Jerry Countryman, Vice President